



Port Health & Environmental Services Committee

Date: TUESDAY, 21 NOVEMBER 2017
Time: 11.00 am
Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

Members:

Jeremy Simons (Chairman)	Deputy Wendy Hyde
Deputy Keith Bottomley (Deputy Chairman)	Deputy Henry Jones
Deputy John Absalom	Vivienne Littlechild
Caroline Addy	Andrew McMurtrie
Alderman Nick Anstee	Andrien Meyers
Alexander Barr	Deputy Brian Mooney
Adrian Bastow	Deputy Joyce Nash
Peter Bennett	Henrika Priest
Tijs Broeke	Deputy Richard Regan
Peter Dunphy	Deputy Elizabeth Rogula
Mary Durcan	John Scott
Deputy Kevin Everett	Michael Welbank
Anne Fairweather	Mark Wheatley
Alderman David Graves	Deputy Philip Woodhouse
Graeme Harrower	Vacancy
Christopher Hill	Vacancy
Deputy Tom Hoffman	

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Lunch will be served in Guildhall Club at 1PM
NB: Part of this meeting could be the subject of audio or video recording

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**
To agree the public minutes and summary of the meeting held on 19 September 2017.

For Decision
(Pages 1 - 12)
4. **OUTSTANDING ACTIONS REPORT**
Report of the Town Clerk.

For Information
(Pages 13 - 14)
5. **OPERATIONAL PROPERTY REVIEW - TILBURY DOCK OFFICE**
Report of the Director of Markets and Consumer Protection.

For Decision
(Pages 15 - 18)
6. **STREET TRADING POLICY 2017**
Report of the Director of Markets and Consumer Protection.

For Decision
(Pages 19 - 66)
7. **ILLEGAL STREET TRADING UPDATE**
Report of the Director of Markets and Consumer Protection.

For Decision
(Pages 67 - 78)
8. **45TH CITY OF LONDON THAMES FISHERY RESEARCH EXPERIMENT 2017**
Report of the Director of Markets and Consumer Protection.

For Decision
(Pages 79 - 86)

9. **INTRODUCTION OF EMISSION BASED TARIFFS FOR ON-STREET PARKING & CASHLESS PARKING**
Report of the Director of the Built Environment.
- For Information**
(Pages 87 - 96)
10. **UPDATE TO SCHEME OF DELEGATIONS**
Report of the Director of the Built Environment.
- For Decision**
(Pages 97 - 110)
11. **REVENUE AND CAPITAL BUDGETS - 2018/19**
Joint report of the Chamberlain, Director of the Built Environment, Director of Markets and Consumer Protection, and Director of Open Spaces.
- For Decision**
(Pages 111 - 130)
12. **DRAFT DEPARTMENTAL BUSINESS PLANS 2018/19 - DEPARTMENTS OF: OPEN SPACES, MARKETS AND CONSUMER PROTECTION, BUILT ENVIRONMENT**
Joint Report of the Directors of Open Spaces, Markets and Consumer Protection, and the Built Environment
- For Information**
(Pages 131 - 140)
13. **DEPARTMENT OF THE BUILT ENVIRONMENT (CLEANSING SERVICES) BUSINESS PLAN PROGRESS REPORT FOR PERIOD 1 (APRIL - JULY), 2017/18**
Report of the Director of the Built Environment
- For Information**
(Pages 141 - 152)
14. **PUBLIC SECTOR EQUALITY DUTY PRESENTATION**
Report of the Director of Community and Children's Services.
- For Information**
(Pages 153 - 162)
15. **RESOLUTION TO PLANNING AND TRANSPORTATION COMMITTEE**
Report of the Town Clerk.
- For Information**
(Pages 163 - 168)
16. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

17. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
Any items of business that the Chairman may decide are urgent.
18. **EXCLUSION OF THE PUBLIC**
MOTION – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

Part 2 - Non-public Agenda

19. **NON-PUBLIC MINUTES**
To agree the non-public minutes of the meeting held on 19 September 2017.

For Decision
(Pages 169 - 170)
20. **SIGNOR FAVALE'S MARRIAGE PORTION CHARITY (206949) - A DOWRY REQUEST**
Joint report of the Town Clerk and the Comptroller and City Solicitor.

For Decision
(Pages 171 - 174)
21. **WRITE-OFF OF BAD DEBT**
Report of the Director of Markets & Consumer Protection.

For Decision
(Pages 175 - 178)
22. **WRITE OFF OF BAD DEBT**
Report of the Director of Markets and Consumer Protection.

For Decision
(Pages 179 - 182)
23. **PLANNING & REGULATORY SERVICES CASEWORK MANAGEMENT SYSTEM (PRSCMS) PROJECT GATEWAY 1 / 2 COVERING REPORT**
Joint report of the Director of Markets and Consumer Protection, and Director of the Built Environment.

For Decision
(Pages 183 - 198)
24. **WASTE COLLECTION, STREET CLEANSING AND ANCILLARY SERVICES DELIVERY OPTIONS APPRAISAL**
Report of the Director of the Built Environment.

For Decision
(Pages 199 - 206)

25. **DEBT ARREARS - PORT HEALTH AND ENVIRONMENTAL SERVICES PERIOD
ENDING 30 SEPTEMBER 2017**
Report of the Director of the Built Environment, the Director of Markets and Consumer Protection, and the Director of Open Spaces.

For Information
(Pages 207 - 216)

26. **WALBROOK WHARF - MEDIUM TERM STRATEGY**
Report of the City Surveyor.

For Information
(Pages 217 - 222)

27. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE
COMMITTEE**

28. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERED URGENT AND
WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE
PUBLIC ARE EXCLUDED**